
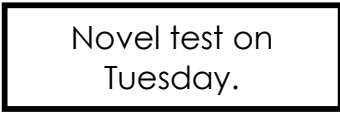
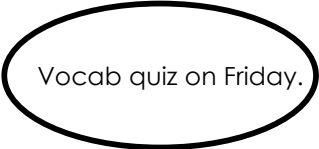


# Using Your Agenda for Success

- Use your agenda EVERY DAY!
- Write tests and quizzes on the day they will occur.
- Mark future tests and assignments.

<b>Long term assignments</b> — Draw a cloud around them.	
<b>Tests</b> — Box them in.	
<b>Quizzes</b> — Circle.	

- Use a code to get the right books home! Put an “N” in your agenda by the subject if you need to bring home your notebook or folder. Put a “B” if you need to bring home your textbook.
- Put a checkmark or X in each box after you complete the assignment. Do not scribble it out; you might need to go back to it later.

